

Job Description: Legislative Director The Ethics & Religious Liberty Commission March 2015

Summary

This position advances the public policy interests and Capitol Hill work of the DC office of the Southern Baptist Ethics & Religious Liberty Commission under the leadership of the Vice President for Public Policy and Research. This position articulates the views of Southern Baptists and evangelicals more broadly. The role cultivates relationships with key leaders and staffers on Capitol Hill to advocate for organizational positions on important issues.

Job Responsibilities

- **Cultivates relationships** – Meets with Hill leaders and staff to cultivate relationships and share ERLC positions on the issues
- **Advocates positions** – Communicates ERLC positions with members of Congress, their staff, the White House, and others
- **Analyzes legislation** – Analyzes legislation on key issues to evaluate the ERLC's position and assess it for possible support or opposition
- **Produces content** – Contributes to ERLC content outlets including ERLC.com, canonandculture.com, and elsewhere by producing articles, issue briefs, and legislative analysis
- **Represents the ERLC** – Represents the ERLC at various policy-related conferences, meetings, etc.
- **Partners with coalitions** – Participates with the Coalitions Director in coalition meetings to work with like-minded organizations

Employee Profile

- Has a warm, flexible personality that enjoys a fast-paced and relational role
- Has a theological and/or legal background that informs policy perspectives
- Is a self-starter who has the ability to advance ERLC legislative goals and cultivate relationships
- Has a winsome ability to interact with people that disagree with ERLC views
- Has a strong awareness of Southern Baptist life and evangelicalism more broadly
- Is an active member of a local Southern Baptist Church
- This position is based in the ERLC's Washington D.C. office and reports directly to Dr. Barrett Duke, VP for Public Policy and Research